



Navy Region Europe, Africa, Central
NAF Human Resources
PSC 817 BOX 108
FPO, AE 09622-0108
NAFPersonnel@eu.navy.mil

VACANCY ANNOUNCEMENT NON-APPROPRIATED FUND (NAF) POSITION

POSITION TITLE	CYP Leader
SALARY	\$16.87 - \$18.28 per hour Plus applicable allowances
EMPLOYMENT CATEGORY	Full Time
LOCATION	Commander, Navy Region Europe; Fleet and Family Readiness Program; Morale, Welfare & Recreation (MWR); Child & Youth Program (CYP); NSA Bahrain CYP
AREA OF CONSIDERATION	Local U.S. Citizens that are 1) Current permanent NAF/APF employees; or 2) Spouses of active duty military members; or 3) Family members of active duty military member; or 4) Family members of DoD civilians.
OPENING DATE	17 September 2019
CLOSING DATE	24 September 2019

INTRODUCTION: The purpose of the Child & Youth Program (CYP) Leader is to provide appropriate development care and instruction for children and youth ranging in age from 6 weeks to 18 years in one or more CY programs. This includes the provision of guidance, assistance, and mentoring for the CY Program Assistants.

DUTIES AND RESPONSIBILITIES: The duties and responsibilities of the CYP leader have been grouped into categories, including mentor, curriculum, indoor and outdoor environment, interactions and relationships, supervision of children and youth, parent and employee communication, assessment, compliance, and additional responsibilities. Serves as a mentor for assigned CY Program Assistant Team. Works with senior employees to provide instructions and training to lower-level employees. Assists the Training and Curriculum (T&C) Specialist in helping lower-level CY Program assistants translate professional development training into practice by mentoring, guiding and role modeling. Models appropriate behaviors for working with children and youth. Provides suggestions and makes recommendations to credential practicum candidates. Assists the T & C Specialist with recording observations and charts progress of team members' on-the-job skills. Interacts with children and youth using approved child guidance and youth development techniques. Ensures assigned area achieves and maintains standards for DoD certification and national accreditation or equivalent. Completes all training requirements, including orientation, monthly, annual, and the approved Department of Navy (DoN) Standardized Module Training.

QUALIFICATIONS & REQUIREMENTS:

Completion of DoN Standardized Training courses and 12-months experience at the CY II (GSE-04) level;

OR

A Child Development Associate (CDA) credential OR Military School-Age (MSA) credential AND completion of 1 year at the CY Program Assistant/Base Level 4 where

incumbent displayed knowledge of and competency in developmentally appropriate programming for children and youth;

OR

A minimum of a 2 year degree in Youth Development, Child Development or related field of study, which can include Recreation, Youth Recreation, Physical Education, Elementary Education, Secondary Education, Early Childhood Education, Psychology, Social Work, Home Economics with an emphasis in Human Development, or other degrees as appropriate and 1 year at the CY Program Assistant/Base Level 4 where incumbent displayed knowledge of and competency in developmentally appropriate programming for children and youth.

Applicants must be able to speak, read and write English.

Must be at least 18 years of age and possess a high school diploma or equivalent. Knowledge of developmentally appropriate programs designed to meet the physical, emotional, social, and cognitive needs of children and youth from 6 weeks to 18 years of age.

Knowledge of child and youth development principles, practices, and techniques.

Skills to apply Federal and State laws governing the detection and prevention of child abuse and/or neglect.

Skill in understanding interests and motivation of individuals and groups in a CYP environment.

Skill in program planning, organizing, and employee scheduling.

Skills to provide leadership, mentoring, and guidance to CY Program.

Ability to identify and respond to emergency situations. Ability to train employees on variety of issues to include recognition and identification of childhood illnesses and child abuse, etc.

Ability to develop curriculum outlines and lesson plans/guides.

Selectee will be subject to special inoculation and immunization requirements as a condition of employment for working with children. Selectee will be required to obtain appropriate immunizations against communicable diseases in accordance with recommendation form the Advisory Committee on Immunization Practices (ACIP), which includes the influenza vaccine.

CONDITIONS OF EMPLOYMENT: Incumbent must satisfactorily complete all background checks for federal childcare positions, including a National Agency Check with Inquiries (NACI), criminal history checks to include fingerprints and installation record checks.

Incumbent will be automatically disqualified for a conviction (either civilian or military to include any general, special or summary court-martial or non-judicial punishment) for a sexual offense, a felony drug offense, or any criminal offense involving a child victim. Automatic disqualification also applies if the incumbent has been found negligent in a civil adjudication or administrative proceeding concerning the death or serious injury to a child or dependent person entrusted to the individual's care.

Must pass a pre-employment physical to include lifting up to 40 pounds, provide evidence of immunization and be free from communicable disease.

Must successfully complete a pre-employment drug test. A tentative offer of employment will be rescinded if the applicant fails to report to the scheduled drug test

appointment. Incumbents of drug testing designated positions will be subject to random testing. Drug test results will be provided to the employing activity/command.

Must satisfactorily obtain or complete required training certificates and maintain certifications or credentials required by federal, state or National Accreditation institutions utilized as part of DOD's Child and Youth Programs.

All selections are contingent upon satisfactory employment reference checks.

BENEFITS: A comprehensive benefits package is available.

HOW TO APPLY: Please come to the hiring event on September 24, 2019
<https://www.usajobs.gov/GetJob/ViewDetails/545897800?t=1568718937125>

The Department of Navy (DON) is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, genetic information or any other non-merit factor. The DON provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should call 011-39-081-568-5612 or e-mail their request to NAFPersonnel@eu.navy.mil to ensure proper consideration. The decision to grant an accommodation will be made on a case-by-case basis.